

Job Description for the FLT Master Carpenter

- The Master Carpenter (MC) helps with the construction of the scenery designed by the Technical Director.
- The master carpenter coordinates with the Technical Director to construct the design with the budget.
- Read the script to be familiar with the production concept.
- Be familiar with the shop facility and tools. Know where materials and stock items are kept.
- Order materials as needed.
- Review design or shop drawings with the Technical Director and discuss material choices and favored assembly methods.
- Discuss the construction schedule with the Technical Director: time restrictions and the chosen order of construction.
- Assist in the construction of the set itself.
- Clean all shop areas immediately following the completion of the set.
- Continue to make repairs, modifications as directed by the Technical Director during the technical rehearsal and performance period.
- Assist the Technical Director in the planning and execution of striking the set after the closing of the production.
- After striking the set salvage all reusable units and materials. All areas must be cleaned all equipment returned to its proper storage area.
- All other duties as assigned.